



DEPARTMENT OF HOMELAND SECURITY
UNITED STATES SECRET SERVICE
WASHINGTON, D.C. 20223

Freedom of Information Act & Privacy Act Program
Communications Center
245 Murray Lane, S.W., Building T-5
Washington, D.C. 20223

Date: JAN 28 2019

Jason Leopold

File Number: 20171756

Dear Requester:

This is the final response to your Freedom of Information Act (FOIA) request, originally received by the United States Secret Service (Secret Service) on June 13, 2017, for information pertaining to all processing notes, search slips, the administrative case file and any other responsive records associated with a FOIA request filed by the Wall Street Journal on May 15, 2017, in which the newspaper sought "recordings or transcripts of any recordings made after Jan. 20 within the White House."

Enclosed are documents responsive to your request. In an effort to provide you with the greatest degree of access authorized by law, we have considered this material under the FOIA statute, Title 5 U.S.C. § 552. Pursuant to this Act, exemptions have been applied where deemed appropriate. The exemptions cited are marked below.

In addition, approximately 48 page(s) were released, and approximately 0 page(s) were withheld in their entirety. An enclosure to this letter explains the exemptions in more detail.

☒ If this box is checked, deletions were made pursuant to the exemptions indicated below.

Section 552 (FOIA)

<input type="checkbox"/> (b) (1)	<input type="checkbox"/> (b) (2)	<input type="checkbox"/> (b) (3) Statute:		
<input type="checkbox"/> (b) (4)	<input type="checkbox"/> (b) (5)	<input checked="" type="checkbox"/> (b) (6)	<input type="checkbox"/> (b) (7) (A)	<input type="checkbox"/> (b) (7) (B)
<input checked="" type="checkbox"/> (b) (7) (C)	<input type="checkbox"/> (b) (7) (D)	<input type="checkbox"/> (b) (7) (E)	<input type="checkbox"/> (b) (7) (F)	<input type="checkbox"/> (b) (8)

The following checked item(s) also apply to your request:

☐ Some documents originated with another government agency(s). These documents were referred to that agency(s) for review and direct response to you.

☐ Some documents, in our files, contain information furnished to the Secret Service by another government agency(s). These documents were referred to that agency(s) for review and direct response to you.

☒ Fees: In the processing of this FOIA request, no fees are being assessed.

☐ Other:


If you deem our decision an adverse determination, you may exercise your appeal rights. Should you wish to file an administrative appeal, your appeal should be made in writing and received within ninety (90) days of the date of this letter, by writing to: Freedom of Information Appeal, Deputy Director, U.S. Secret Service, Communications Center, 245 Murray Lane, S.W., Building T-5, Washington, D.C. 20223. If you choose to file an administrative appeal, please explain the basis of your appeal and reference the case number listed above.

Additionally, you have the right to seek dispute resolution services from the Office of Government Information Services (OGIS) which mediates disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. Please note that contacting the Secret Service's FOIA Program and/or OGIS **is not** an alternative to filing an administrative appeal and **does not** stop the 90-day appeal clock. You may contact OGIS at: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001. You may also reach OGIS via e-mail at ogis@nara.gov, telephone at 202-741-5770/toll free at (877) 684-6448, or facsimile at (202) 741-5769.

If you need any further assistance, or would like to discuss any aspect of your request, please contact FOIA Analyst, Ms. Annette Barkley, or our FOIA Public Liaison Kevin Tyrrell, at (202) 406-6370. Alternatively, you may send an e-mail to foia@usss.dhs.gov.

FOIA/PA File No. 20171756 is assigned to your request. Please refer to this file number in all future communication with this office.

Sincerely,


Kim E. Campbell

Special Agent In Charge

Freedom of Information Act & Privacy Act Officer

Enclosure:

☒ FOIA and Privacy Act Exemption List

EMAIL (Outlook and Non-Official Email)

	N/A?	No?	Yes?	List the search terms
Did you search Outlook for official messages concerning the subject of the request?	N/A <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	
Did you search Outlook, to include individual email searches of your work account, for any other email(s) concerning the subject of the request?	N/A <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	
Did you search for any records responsive to the request on a non-official email account that were not copies into an official email account? If so, please provide them as part of the search response.	N/A <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	
How did you search Outlook? (i.e., manual review of every email in sent, deleted, incoming, outgoing, and personal folders, "Find" function in the Tools pull-down menu):				

OTHER RECORDS AND LOCATIONS

Did you search any other records or locations not listed above? (i.e., video, audio, microfiche, etc)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Where did you search?			
How did you search?			
List the search terms used:			

WERE RESPONSIVE RECORDS LOCATED?

<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, please forward the responsive documents to the FOIA/PA Program
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SENSITIVITY (IF RECORDS WERE LOCATED)

Are any of the records classified or otherwise sensitive? (i.e., secret, LES, etc.)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Please explain	Court case related and Internal procedures	
Are any of the records related to an ongoing open investigation?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Please explain	Open Court Cases	

RIF

I certify that a search
request has been

(b)(6),(b)(7)(C)

conducted to locate all materials responsive to this

Name of
Certifying Official

Title

Sergeant

Date

5/30/12

FOIA/PA PROGRAM, LIAISON DIVISION

Date: 5/15/17 File No.: 20171601



ACTION SHEET & CHECK LIST

REQUESTER CATEGORY: ☐ All Other ☒ Media ☐ Commercial ☐ Educational

☒ **FOIA:**

☒ Contact Info [Full Name, Address or Email]

☒ Reasonably Described

☐ Significant

☐ **FOIA/PA:**

☐ Contact Info [Full Name, Address or Email]

☐ Third Party Release

☐ Identifiers [DOB, POB, SSN (Optional)]

☐ Proof of Death

☐ Notarized Request

☐ Reasonably Described

☐ Perjury Statement [With Original Signature]

☐ Significant

CORRESPONDENCE TO BE SENT TO REQUESTER

☐ Ack/No Record Ltr.

☒ Expedited Processing Denied

☐ Non-Responsive Referral Ltr.

☐ Acknowledgement Ltr.

☐ Expedited Processing Granted

☐ Published Online Ltr.

☐ Fee Agreement [\$_____]

☐ Need/Identifiers Ltr.

☐ Released in Full Ltr.

☒ Fee Waiver Abeyance.

☐ Need/Notary Ltr.

☒ Send Correspondence via Email

☐ Perfected Request

☐ Need/Third Party Release Ltr.

☐ B(7)(A) Ltr.

☐ Need/Proof of Death Ltr.

☐ Need/Perfected PA Ltr.

☐ Need/Broad Scope Ltr.

☐ Need/Perfected FOIA Ltr.

☐ Need/Applicant Notary Ltr.

☐ Need/Applicant ID Ltr.

☐ Administrative Burden Ltr.

OTHER NOTES

☒ FOIA FX Search: NEG

☐ Referral: _____ (Agency)

☐ Consultation: _____ (Agency)

☐ Transferred: _____ (Agency)

☐ Multi-Series: _____
[If Yes, Link Requests in FX]

Other Notes: _____

SEARCH NOTES

ICM [MCI] Search: ☐ Positive Hits [Printout Attached] ☐ No Hits N/A ☐

FOIA 'Records Requests' Sent To: UND

RIF

Report Date: 07/17/2017

Time: 9:02:36 PM

Request Details Report

Request Information:

Request # : 20171601
Action Office : USSS
Request Type : FOIA
On Behalf Of : -
Requester Category : Individual
Reference : -
Received Mode : E-mail
Requested Date : 05/15/2017
Original Received Date : 05/15/2017
Received Date : 05/15/2017
Perfected Request : Yes
Disposition Accepted Date : 06/12/2017
Delivery Date : -
Original Closed Date : 06/12/2017
Closed Date : 07/17/2017
Original Target Date : 06/13/2017
Target Date : 06/13/2017



Estimated Delivery Date : 06/13/2017

Total Days on Hold : 0

Days Remaining : N/A

Processed Days : 43

Delivery Mode : E-mail

Multi-Track Type : Simple

Priority : Normal

Request Status : Closed

Final Disposition : Other Reasons - No Records

Discretionary Release Made : No

Discretionary Comments : -

Discretionary Codes : -

Reportable Other Code : D(1) - No Records

Denial Authority : -

Expedite Requested : Yes

Expedite Status : Denied

Expedite Start Date : 05/15/2017

Expedite End Date : 05/15/2017

Expedite Description : -

Adjudicate Days (Expedite) : -

Custom Fields:



Case Type : Protection

Storage : File

Description of the Request :

all recording systems installed by the Secret Service or another agency within the White House on or after November 8, 2017, including but not limited to instructions to create or amend such systems and descriptions of such systems, such as their location and details of their operation, as well as preservation practices established with relation to NARA

Sub-requests :

Default

Requester Information:

Requester Name : Radnofsky, Louise

Job Title : -

Created Date : 05/17/2017

Default Category : Individual

Organization : -

Work Phone 1 : (b)(6),(b)(7)(C)

Work Phone 2 : -

Mobile : -

Fax : -

E-Mail : (b)(6),(b)(7)(C)

Address:

Address 1 : 1025 Connecticut Ave, NW
Address 2 : Suite 800
City : Washington
State : District of Columbia
Country : United States
Zip Code : 20036

Billing Address:

Address 1 : 1025 Connecticut Ave, NW
Address 2 : Suite 800
City : Washington
State : District of Columbia
Country : United States
Zip Code : 20036

Shipping Address:

Address 1 : 1025 Connecticut Ave, NW
Address 2 : Suite 800
City : Washington
State : District of Columbia
Country : United States
Zip Code : 20036

Other Address:



Name :-
 Organization :-
 Address 1 :-
 Address 2 :-
 City :-
 State :-
 Country : United States
 Zip Code :-
 Phone :-
 Fax :-
 E-Mail :-

Action History :

Action	Comment	Action Taken By	Action Date/Time
Closed	# of pages released: Generated Count [0], Adjusted Count[0] # of pages reviewed: Generated Count [0], Adjusted Count [0]	(b)(6).(b)(7)(C)	07/17/2017 08:56:42 PM
Review			06/15/2017 12:18:17 PM
Pending Disclosure Officer's Recommendations			06/15/2017 12:18:17 PM
[Amendment Request]:Note-Edit	received an amended request from requester. forwarded copy of request to LP. Waiting for further instruction.		06/15/2017 12:18:10 PM

[Amendment Request]:Note-New	received an amended request from requester	(b)(6);(b)(7)(C)	06/15/2017 12:16:10 PM
Amended	Request has been amended and the Request Status is set to 'Amended'.		06/15/2017 12:16:10 PM
[Close Request]:Note-New	MAILED NO RECORDS LETTER TO REQUESTOR ON 6/12/2017. CASE CLOSED.		06/12/2017 10:59:34 AM
Closed	# of pages released: Generated Count [0], Adjusted Count[0] # of pages reviewed: Generated Count [0], Adjusted Count [0]	(b)(6);(b)(7)(C)	06/12/2017 10:59:34 AM
Final Disposition	Reportable Disposition has been set to 'Other Reasons' with Reportable Other Code 'D(1)' for the request '20171601'	(b)(6);(b)(7)(C)	06/12/2017 10:59:02 AM
Final Actions		(b)(6);(b)(7)(C)	06/12/2017 10:59:02 AM
[Letter Sent]:Note-New	MAILED NO RECORDS LETTER - TRJ		06/12/2017 10:58:30 AM
Review			06/12/2017 10:58:30 AM
Letter Sent			06/12/2017 10:58:30 AM
[Pending - To Be Assigned]:Note-New	PREPARED SEARCH DONE LTR;FILE TO (b)(6);(b)(7)(C) FOR REVIEW & SIGNATURE - TRJ	(b)(6);(b)(7)(C)	06/01/2017 09:14:43 AM
Review		(b)(6);(b)(7)(C)	06/01/2017 09:14:43 AM
Pending - To Be Assigned			06/01/2017 09:14:43 AM
Correspondence	Correspondence template of type Request with subject 'Search Done Ltr. No Records.		06/01/2017 09:13:59 AM

	FOIA' for the request '20171601' saved to disk		
[Pending - Search Done/No Records]:Note-New	REC'D RECORDS REQUEST FROM UND WITH NO RESPONSIVE DOCUMENTS ATTACHED - TRJ	(b)(6),(b)(7)(C)	05/30/2017 03:03:30 PM
Review			05/30/2017 03:03:30 PM
Pending - Search Done/No Records			05/30/2017 03:03:30 PM
Request For Documents	Action taken on the action id '16417' from Program Office (s) 'UND' for the request '20171601' with status 'No Documents Located' with completed date '05/30/2017'	(b)(6),(b)(7)(C)	05/30/2017 03:02:18 PM
[Awaiting Responsive Docs/TWX Response]:Note-New	PREPARED/SENT RECORDS REQUEST TO UND - TRJ	(b)(6),(b)(7)(C)	05/26/2017 09:25:43 PM
Review			05/26/2017 09:25:43 PM
Awaiting Responsive Docs/TWX Response			05/26/2017 09:25:43 PM
Request For Documents	Request for Documents Sent to Program Office (s) 'UND' for the request '20171601' via e-mail with subject 'FOIA-PA Records Request Form - Request # 20171601' and file(s) 'FOIA-PA Records Request Form - Request # 20171601.docx;DOC004.pdf' as attachment(s).	(b)(6),(b)(7)(C)	05/26/2017 09:24:45 PM
[Request for Docs/TWX to be Completed]:Note-New	emailed exp denial/fee waiver abeyance letter. File to TRJ to send search	(b)(6),(b)(7)(C)	05/26/2017 10:59:24 AM

Review		(b)(6).(b)(7)(C)	05/26/2017 10:59:24 AM
Request for Docs/TWX to be Completed			05/26/2017 10:59:24 AM
Review			05/23/2017 01:37:51 PM
Signature Required - Ack/No Record/Status Letter			05/23/2017 01:37:51 PM
Correspondence	Correspondence template of type Request with subject 'Expedited Denial. Fee Waiver Abey. Media Req. FOIA' for the request '20171601' saved to disk	(b)(6).(b)(7)(C)	05/23/2017 01:28:50 PM
Correspondence	Saved received correspondence letter of type Request with subject 'Request Description' for the request '20171601'	(b)(6).(b)(7)(C)	05/23/2017 01:22:25 PM
Correspondence	Correspondence template of type Request with subject 'Expedited Denial. Fee Waiver Abey. Media Req. FOIA' for the request '20171601' saved to disk	(b)(6).(b)(7)(C)	05/23/2017 01:22:08 PM
Perfected	Status of the Request is changed to 'Perfected'	(b)(6).(b)(7)(C)	05/17/2017 04:30:03 PM
Perfected	Request is marked as Auto Perfected upon receiving.		05/17/2017 04:24:34 PM
Assigned			05/17/2017 04:24:34 PM
Received	Request '20171601' is received via 'E-mail'		05/17/2017 04:24:34 PM

Assign :

Assigned By	Assigned Date	Assigned To (User/Group)	Action Office	Comments	Request Status
(b)(6),(b)(7)(C)	05/17/2017 04:24:34 PM	Admin	USSS		Received
		(b)(6),(b)(7)(C) (Primary)	USSS		

Link Requests :

Request #	Request Type	Requester Name	Primary User	Received Date	Target Date	Request Status
20171602	FOIA	Radnofsky, Louise	(b)(6),(b)(7)(C)	05/15/2017	06/13/2017	Closed

Extension :

Reason I for D Extension n	Day Target Date	New Approval/Denial Date	Complete d Date	Extensio n Status	Extensio n Note	Approval/Denial Note	Completi on Note
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No Extensions found.

FOIA Documents Details (in Request Folder):

File Cabinet Drawer	Folder Name	Disposition	Layer Name	No. of Pages	Date Added	Redaction Codes	Document Review Status
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No folders have been added to this request.

FOIA Documents Details (in Review Log):

File	Cabinet	Folder Name	Disposition	Comments	No. of Pages	Date Added	Redaction Codes
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No folders have been added to this request.

Page Details:

# of pages attached to request folder	: 0
# of pages attached to request folder with partial redactions	: 0
# of pages attached to request folder with full redactions	: 0
# of pages attached to request folder without redactions	: 0
# of documents delivered	: 0
# of pages reviewed	: 0
# of pages delivered	: 0

Partially Applied Redaction Code Details:

Redaction Code	Description	No. of Pages Used
No Page with partial redactions was added to this request.		

Fully Applied Redaction Code Details:

Redaction Code	Description	No. of Pages Used
No Page with full redactions was added to this request		

Manually - Partially Applied Redaction Code Details:

Redaction Code	Description
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No partially applied redaction code details found

Manually - Fully Applied Redaction Code Details:

Redaction Code	Description
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No fully applied redaction code details found

Manually Applied - Other Redaction Code Details:

Redaction Code	Description
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D(1)	No Records
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Fee Details :

Payment Status : No Charges

Last Invoice Amount : \$ 0.00

Last Invoice Number : -

Last Invoice Date : -

Pre-Payment Amount : \$ 0.00

Total Invoiced : \$ 0.00

Cost Estimated : \$ 0.00

Cost Not Charged by the Agency : \$ 0.00

Total Amount Paid : \$ 0.00

Balance Due : \$ 0.00



Total Refund
Amount : \$ 0.00

Amount Requester
Willing to Pay : \$ 5,000.00

Fee Waiver
Requested : Yes

Fee Waiver Status : N/A

Fee Waiver Start
Date :-

Fee Waiver End
Date :-

Willing to Pay All
Fees : No

Adjudicate Days
(Fee Waiver) :-

Fee Details Description:

Fee Items	Charge Type	Unit Rate (\$)	Quantity	Extended Value (\$)
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No Fee Details have been Found for this Request.

Work Hours (Record Search Processing Costs) :

Program Office	Created By	Rate	Hours	Total Cost	Comments
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No Record Search Processing Cost details found

Work Hours (Staff Processing Costs) :

User Name	Activity	Created By	Rate	Hours	Total Cost	Comments
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No staff processing cost details found.



Correspondence Log :

Subject	File Name	User	Status	Mode	E-mail	Dispatched Date	Action Date
Search Done Ltr. No Records. FOIA	Search Done Ltr. No Records. FOIA.docx	(b)(6), (b)(7)(C)	Pending			06/01/2017	06/01/2017
FOIA-PA Records Request Form - Request # 20171601	DOC004.pdf	(b)(6), (b)(7)(C)	Req for Docs/16417	E-mail	(b)(6), (b)(7)(C)	05/26/2017	05/26/2017
FOIA-PA Records Request Form - Request # 20171601	FOIA-PA Records Request Form - Request # 20171601.docx	(b)(6), (b)(7)(C)	Sent (Memo)	E-mail	(b)(6), (b)(7)(C)	05/26/2017	05/26/2017
Expedited Denial. Fee Waiver Abey. Media Req. FOIA	Expedited Denial. Fee Waiver Abey. Media Req. FOIA.docx	(b)(6), (b)(7)(C)	Pending			05/23/2017	05/23/2017
Request Description n	DOC004.pdf	(b)(6), (b)(7)(C)	Received	E-mail		05/23/2017	05/23/2017

Consultation Review Log :

Review ID	Location(s) Referred	Due date	Created Date	Imported Date	Disposition	Accepted Date	Status
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No consultation review log records found

Requests For Documents:

ID	Location(s) Referred	Request Date	Due date	Status	Comments
16417	UND (b)(6),(b)(7)(C)	05/26/2017	06/01/2017		No Documents Located

Document Delivery log:

ID	User	Mode	Status	Delivery Type	E-mail	Dispatched Date
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No document delivery log details found.



U.S. Department of Homeland Security
UNITED STATES SECRET SERVICE

Washington, D.C. 20223

Freedom of Information Act and Privacy Act (FOIA/PA) Records Request

FOIA/PA Case Number:	20171601	Request Date:	May 26, 2017	Suspense Date:	June 1, 2017
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Office(s) Conducting Search	UND	Office Point of Contact(s)	(b)(6),(b)(7)(C)
Program/Branch Task to Search	UND	Person(s) Conducting Search	(b)(6),(b)(7)(C)

FOIA/PA OFFICE CONTACT INFORMATION

FOIA/PA POC	(b)(6),(b)(7)(C)	Phone Number	(b)(6),(b)(7)(C)
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REQUESTED RECORDS

...all recording systems installed by the Secret Service or another agency within the White House on or after November 8, 2017, including but not limited to instructions to create or amend such systems and descriptions of such systems, such as their location and details of their operation, as well as preservation practices established with relation to NARA.

INSTRUCTIONS FROM FOIA/PA OFFICE

- ☒ Search your records for responsive document(s), and if located, provide one (1) clean copy to the FOIA/PA Program.
- ☒ Record the time spent reviewing and coordinating the request.
- ☒ Complete form and return via one of the following options:
 1. interoffice mail
 2. scan and email to foia@usss.dhs.gov
 3. hand carry

COMMENTS SECTION

UDO does not have or maintain any of the above.

Please see TEC

Please contact the FOIA/PA Program with any questions and/or comments at
202-406-6370 or

Directions for Conducting a Search for Records Requested under FOIA/PA

In responding to this request for information made pursuant to the Freedom of Information Act, 5 USC 552 and/or Privacy Act, 5 USC 552a, you must undertake a search that is *reasonably calculated to uncover all responsive materials* described in the request. You must search in ALL places where responsive records are likely to be found.

Once completed, this form will document the Agency's search efforts in this matter and may be utilized in a court of law.

Please conduct a thorough search of your records, both paper and electronic, for materials pertaining to this FOIA/PA request. You must search in every area within your components where responsive records may be located.

"Records" include: paper records, electronic records, E-mail correspondence, pictures, DVDs, video tapes, audio tapes, microfiche, or any other material recorded in any manner unless otherwise stated in the request.

Name of Individual(s) Conducting Search	Searcher's Grade/Level	Search Date	Total Search Time
NA			

SEARCHES CONDUCTED

DATABASES

List all databases searched	List the search terms used
N/A	

RIF

DESKTOP/LAPTOP COMPUTERS

What areas of the computer(s) did you search?

Area	N/A?	No?	Yes?	List the Search Terms Used
Desktop	N/A <input checked="" type="checkbox"/> XX	No <input type="checkbox"/>	Yes <input type="checkbox"/>	
Hard drive (C:/)	N/A <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	
Office Shared drive	N/A <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	
Personal Drive (P:/)	N/A <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	

All Other Electronic Storage (e.g., thumb drives, other shared drives, external drives):

For each of the areas identified above, describe your search (i.e., manual review of each folder individually, use search engine in the Start Menu, or some other electronic search command):

PAPER FILES

Did you search any paper files?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Were the paper files located in your office's file system(s)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Were the paper files work-related materials that are maintained by you or are located in your personal workspace?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
What file(s) were searched? Please describe.			
Describe below how the paper files are organized, maintained, and searched. (i.e., file cabinet, bookshelf, order, etc.)			



EMAIL (Outlook and Non-Official Email)

	N/A?	No?	Yes?	List the search terms
Did you search Outlook for official messages concerning the subject of the request?	N/A <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	
Did you search Outlook, to include individual email searches of your work account, for any other email(s) concerning the subject of the request?	N/A <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	
Did you search for any records responsive to the request on a non-official email account that were not copies into an official email account? If so, please provide them as part of the search response.	N/A <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	

How did you search Outlook? (i.e., manual review of every email in sent, deleted, incoming, outgoing, and personal folders, "Find" function in the Tools pull-down menu):

OTHER RECORDS AND LOCATIONS

Did you search any other records or locations not listed above? (i.e., video, audio, microfiche, etc)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Where did you search?			
How did you search?			
List the search terms used:			

WERE RESPONSIVE RECORDS LOCATED?

☐ YES
 ☒ NO
 If yes, please forward the responsive documents to the FOIA/PA Program

SENSITIVITY (IF RECORDS WERE LOCATED)

Are any of the records classified or otherwise sensitive? (i.e., secret, LES, etc.)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please explain		
Are any of the records related to an ongoing open investigation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please explain		

RIF

I certify that
request has been

(b)(6);(b)(7)(C)

related to locate all materials responsive to this

Name of
Certifying Official

Title

Sergeant

Date

5/30/12

FOIA

From: FOIA
Sent: Monday, June 12, 2017 10:57 AM
To: (b)(6), (b)(7)(C)
Subject: File Number 20171601-20171602 / Final Response
Attachments: 20171601-20171602.pdf

Dear Requester,

Attached you will find the final response regarding your Freedom of Information Act & Privacy Act request. If you have any questions regarding this matter, please contact this office at (202) 406-6370.

Thank you,

Freedom of Information Act & Privacy Act Program
United States Secret Service
245 Murray Lane, SW, Building T-5
Washington, DC 20223
Phone: (202) 406-6370
Fax: (202) 406-5586
Email: FOIA@USSS.DHS.GOV



DEPARTMENT OF HOMELAND SECURITY
UNITED STATES SECRET SERVICE
WASHINGTON, D.C. 20223

Freedom of Information Act and Privacy Act Program
Communications Center
245 Murray Lane, SW, Building T-5
Washington, D.C. 20223

Date: **JUN 12 2017**

Louise Radnofsky
1025 Connecticut Ave, NW Suite 800
Washington, DC 20036

File Number: 20171601 - 20171602

Dear Requester:

This is the final response to your Freedom of Information Act (FOIA) request, originally received by the United States Secret Service (Secret Service) on May 15, 2017, for information pertaining to:

File Number 20171601: All recording systems installed by the Secret Service or another agency within the White House on or after November 8, 2017, including but not limited to instructions to create or amend such systems and descriptions of such systems, such as their location and details of their operation, as well as preservation practices established with relation to NARA; and

File Number 20171602: Recordings or transcripts of any recordings made after January 20, 2017 within the White House.

In response to your request, the Secret Service has conducted a reasonable search for responsive records. It appears, from a review of Secret Service's main indices, that there are no records pertaining to your request that are referenced in these indices.

Alternatively, if you deem our decision an adverse determination, you may exercise your appeal rights. Should you wish to file an administrative appeal, your appeal should be made in writing and received within sixty (60) days of the date of this letter, by writing to: Freedom of Information Appeal, Deputy Director, U.S. Secret Service, Communications Center, 245 Murray Lane, S.W., Building T-5, Washington, D.C. 20223. If you choose to file an administrative appeal, please explain the basis of your appeal and reference the case number listed above.

RIF

If you have any questions or would like to discuss this matter, please contact this office at (202) 406-6370. FOIA File No. 20171601 is assigned to your request. Please refer to this file number in all future communication with this office.

Sincerely,

(b)(6), (b)(7)(C)

t Kim E. Campbell
Special Agent In Charge
Freedom of Information Act & Privacy Act Officer

FOIA

From: FOIA
Sent: Thursday, May 25, 2017 5:54 PM
To: (b)(6), (b)(7)(C)
Subject: FOIA File Number 20171601-20171602/Acknowledgement Letter
Attachments: 20171601-20171602.pdf

Dear Requester,

Please see the attached letter regarding the status of your FOIA/PA request. If you have any questions in regard to this matter, please contact this office at (202) 406-6370.

Thank You,

Freedom of Information Act & Privacy Act Program
United States Secret Service
245 Murray Lane, SW, Building T-5
Washington, DC 20223
Phone: (202) 406-6370
Fax: (202) 406-5586
Email: FOIA@USSS.DHS.GOV



DEPARTMENT OF HOMELAND SECURITY
UNITED STATES SECRET SERVICE
WASHINGTON, D.C. 20223

Freedom of Information Act & Privacy Act Program
Communications Center
245 Murray Lane, SW, Building T-5
Washington, D.C. 20223

Date: MAY 25 2017

1025 Connecticut Ave, NW Suite 800
Washington, DC 20036
Attn: Louise Radnofsky

File Numbers: 20171601 - 20171602

Dear Requester:

This letter is intended to acknowledge the receipt of your recent Freedom of Information Act (FOIA) request, received by the United States Secret Service (Secret Service) on May 15, 2017, for information pertaining to:

File Number 20171601: All recording systems installed by the Secret Service or another agency within the White House on or after November 8, 2017, including but not limited to instructions to create or amend such systems and descriptions of such systems, such as their location and details of their operation, as well as preservation practices established with relation to NARA; and

File Number 20171602: Recordings or transcripts of any recordings made after January 20, 2017 within the White House.

You have requested expedited processing of your request under the Department of Homeland Security (DHS) standard permitting expedition when a requester demonstrates a "compelling need."

Your request, for expedited treatment, has been denied.

Under the DHS/FOIA regulation, 6 C.F.R., Chapter I, Part 5 § 5.5, expedited processing of a FOIA request is warranted if the request involves "circumstances in which the lack of expedited treatment could reasonably be expected to pose an imminent threat to the life or physical safety of an individual" ((d)(1)(i)), or "an urgency to inform the public about an actual or alleged federal government activity, if made by a person primarily engaged in disseminating information" ((d)(1)(ii)). Requesters that seek expedited processing must submit a statement explaining, in detail, the basis for the request. Additionally, FOIA regulation, 6 C.F.R., Chapter I, Part 5 § 5.5(d)(3), requires that statements be certified, by the requester, to be "true and correct to the best of that person's knowledge and belief."

RIF

Please be advised, your request has been denied because you do not qualify under either category. Clearly, you have not demonstrated that there is a threat to the life or physical safety of an individual nor have you demonstrated there is a particular urgency to inform the public about the government activity involved in the request, beyond the public's right to know about government activity, generally. Your letter was conclusory, in nature, and did not present any facts to justify a grant of expedited processing under the applicable standards.

If you deem the decision to deny expedited treatment to your request an adverse determination, you may exercise your appeal rights. Should you wish to file an administrative appeal, your appeal should be made in writing and received within sixty (60) days of the date of this letter, by writing to: Freedom of Information Appeal, Deputy Director, U.S. Secret Service, Communications Center, 245 Murray Lane, S.W., Building T-5, Washington, D.C. 20223. If you choose to file an administrative appeal, please explain the basis of your appeal and reference the case number listed above.

As it pertains to your request for a fee waiver, it will be held in abeyance pending the quantification of responsive records. The FOIA regulations, Title 6 C.F.R., Chapter I, Part 5 § 5.11(k)(2)(3), set forth six factors to examine when determining whether the applicable legal standard for a fee waiver has been met. We will consider these factors in our evaluation of your request for a fee waiver:

- 1) Whether the subject of the requested records concerns "the operations or activities of the government;"
- 2) Whether the disclosure is "likely to contribute" to an understanding of government operations or activities;
- 3) Whether disclosure of the requested information will contribute to the understanding of the public at large, as opposed to the individual understanding of the requestor or a narrow segment of interested persons;
- 4) Whether the contribution of public understanding of government operations or activities will be "significant;"
- 5) Whether the requester has a commercial interest that would be furthered by the requested disclosure; and
- 6) Whether the magnitude of any identified commercial interest to the requestor is sufficiently large in comparison with the public interest in disclosure, that disclosure is primarily in the commercial interest of the requestor.

If any responsive records are located, we will consider these factors in our evaluation of your request for a fee waiver. In the event that your fee waiver is denied, we shall charge you for the records in accordance with Interim FOIA regulations as they apply to "media" requesters. The first 100 pages of duplication are free of charge. As a "media" requester, you will be charged .10 cents a page for the duplication of each additional page.

Furthermore, the submission of your request is viewed as an agreement, by you, to pay duplication costs up to \$25.00. A search for files responsive to your request is being conducted. The appropriate components of the Secret Service are being queried for responsive documents. If any responsive records are located, they will be reviewed for a disclosure determination. You will be contacted before any additional fees are accrued.

RIF

Due to the increasing number of FOIA requests received by this office, we may encounter some delay in processing your request. Per Section 5.5(a) of the FOIA regulations, 6 C.F.R, Chapter I, Part 5, the Service processes FOIA requests according to their order of receipt.

Your request has been assigned FOIA File Numbers 20171601 and 20171602. We solicit your cooperation and assure you that the search will be conducted as expeditiously as possible. To check the status of your FOIA request, please contact this office at (202) 406-6370.

Please use the file numbers indicated above in all future correspondence with this office.

Sincerely,

(b)(6), (b)(7)(C)

Kim E. Campbell
Special Agent In Charge
Freedom of Information Act & Privacy Act Officer

FOIA

From: webpublishing@hq.dhs.gov on behalf of WCM DHS <wcm.monitoring@dhs.gov>
Sent: Monday, May 15, 2017 11:43 AM
To: FOIA U.S. SECRET SERVICE
Subject: Form submission from: DHS FOIA / Privacy Act Request Submission Form

Submitted on Monday, May 15, 2017 - 11:42 Submitted by user: Anonymous Submitted values are: CE

Select the DHS component you wish to submit your request to: : United States Secret Service (USSS)

Title: Ms.

First Name: Louise

Middle Initial:

Last Name: Radnofsky

Suffix:

Email Address: (b)(6), (b)(7)(C)

Country: United States

Address 1: 1025 Connecticut Ave NW

Address 2: Suite 800

City: Washington

State: District of Columbia

Zip Code: 20036

Telephone Number: (b)(6), (b)(7)(C)

Fax Number:

Are you requesting records on yourself? No If yes, you must check the perjury statement: I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct. By initialing here you are providing your electronic signature.: Louise Radnofsky Please describe the records you are seeking as clearly and precisely as

possible: Pursuant to the federal Freedom of Information Act, 5 U.S.C. § 552, I request access to information about all recording systems installed by the Secret Service or another agency within the White House on or after November 8, 2017, including but not limited to instructions to create or amend such systems and descriptions of such systems, such as their location and details of their operation, as well as preservation practices established with relation to NARA. In addition, I request access to recordings or transcripts of any recordings made after January 20, 2017.

I am willing to pay fees for this request up to the amount of: \$: 5000 Select from the list below: A representative of the news media seeking information as part of a news gathering effort and not for commercial use.

I request a waiver of all fees for this request.:

Please provide an explanation for your request for a fee waiver: Release of the information is in the public interest because it will contribute significantly to public understanding of government operations and activities, and I believe I am eligible for a fee benefit as a member of the news media. In the interests of speed, however, and recognizing the importance of the records in question, I am not seeking a fee waiver and I am willing to pay all applicable fees under the fee benefit. Please alert me if you anticipate the fees exceeding \$5,000.

Please select and describe in detail if you believe your request warrants expeditious handling: An urgency to inform the public concerning actual or alleged Federal Government activity exists (This option available only for PERSONS ENGAGED IN DISSEMINATING INFORMATION).

Please provide information to support your selection: Through this request, I am gathering information about the operation of the White House complex that is of considerable and urgent interest to the public because of the current confusion over whether the President of the United States has a recording system in place for the public business being conducted within the White House, including but not limited to the conversations with former FBI director James Comey that brought this possibility to light. This information is being sought for dissemination to the general public. It would obviously meet an urgent need to inform the public about an actual or alleged federal government activity, among

them, the circumstances surrounding the dismissal of the FBI director, but also other matters of national importance and not insignificantly, the administration's compliance with NARA law.



FOIA/PA PROGRAM, LIAISON DIVISION

Date: 5/15/17 File No.: 20171600



ACTION SHEET & CHECK LIST

REQUESTER CATEGORY: ☐ All Other ☒ Media ☐ Commercial ☐ Educational

☒ **FOIA:**

☒ Contact Info [Full Name, Address or Email]

☒ Reasonably Described

☐ Significant

☐ **FOIA/PA:**

☐ Contact Info [Full Name, Address or Email]

☐ Third Party Release

☐ Identifiers [DOB, POB, SSN (Optional)]

☐ Proof of Death

☐ Notarized Request

☐ Reasonably Described

☐ Perjury Statement [With Original Signature]

☐ Significant

CORRESPONDENCE TO BE SENT TO REQUESTER

☐ Ack/No Record Ltr.

☒ Expedited Processing Denied

☐ Non-Responsive Referral Ltr.

☐ Acknowledgement Ltr.

☐ Expedited Processing Granted

☐ Published Online Ltr.

☐ Fee Agreement [\$_____]

☐ Need/Identifiers Ltr.

☐ Released in Full Ltr

☒ Fee Waiver Abeyance.

☐ Need/Notary Ltr.

☒ Send Correspondence via Email

☐ Perfected Request

☐ Need/Third Party Release Ltr.

☐ B(7)(A) Ltr

☐ Need/Proof of Death Ltr.

☐ Need/Perfected PA Ltr.

☐ Need/Broad Scope Ltr.

☐ Need/Perfected FOIA Ltr.

☐ Need/Applicant Notary Ltr.

☐ Need/Applicant ID Ltr.

☐ Administrative Burden Ltr.

Other Notes: _____

OTHER NOTES

☒ FOIA FX Search: NET

☐ Referral: _____ (Agency)

☐ Consultation: _____ (Agency)

☐ Transferred: _____ (Agency)

☐ Multi-Series: _____
[If Yes, Link Requests In FX]

SEARCH NOTES

ICM [MCI] Search: ☐ Positive Hits [Printout Attached] ☐ No Hits N/A ☐

FOIA 'Records Requests' Sent To: UND

RIF

Report Date:
07/17/2017

Time: 9:00:28 PM

Request Details Report

Request Information:

Request # : 20171602
Action Office : USSS
Request Type : FOIA
On Behalf Of : -
Requester Category : Individual
Reference : -
Received Mode : E-mail
Requested Date : 05/15/2017
Original Received Date : 05/15/2017
Received Date : 05/15/2017
Perfected Request : Yes
Disposition Accepted Date : 06/12/2017
Delivery Date : -
Closed Date : 06/12/2017
Original Target Date : 06/13/2017
Target Date : 06/13/2017



Estimated Delivery Date : 06/13/2017

Total Days on Hold : 0

Days Remaining : N/A

Processed Days : 19

Delivery Mode : E-mail

Multi-Track Type : Simple

Priority : Normal

Request Status : Closed

Final Disposition : Other Reasons - No Records

Discretionary Release Made : No

Discretionary Comments : -

Discretionary Codes : -

Reportable Other Code : D(1) - No Records

Denial Authority : -

Expedite Requested : Yes

Expedite Status : Denied

Expedite Start Date : 05/15/2017

Expedite End Date : 05/15/2017

Expedite Description : -

Adjudicate Days (Expedite) : -

Custom Fields:



Case Type : Protection

Storage : File

Description of the Request :

recordings or transcripts of any recordings made after January 20, 2017 within the White House

Sub-requests :

Default

Requester Information:

Requester Name : Radnofsky, Louise

Job Title : -

Created Date : 05/17/2017

Default Category : Individual

Organization : -

Work Phone 1 : (b)(6).(b)(7)

Work Phone 2 : -

Mobile : -

Fax : -

E-Mail : (b)(6).(b)(7)(C)

Address:

Address 1 : 1025 Connecticut Ave, NW

Address 2 : Suite 800

City : Washington
State : District of Columbia
Country : United States
Zip Code : 20036

Billing Address:

Address 1 : 1025 Connecticut Ave, NW
Address 2 : Suite 800
City : Washington
State : District of Columbia
Country : United States
Zip Code : 20036

Shipping Address:

Address 1 : 1025 Connecticut Ave, NW
Address 2 : Suite 800
City : Washington
State : District of Columbia
Country : United States
Zip Code : 20036

Other Address:

Name :-
Organization :-



Address 1 :-
 Address 2 :-
 City :-
 State :-
 Country : United States
 Zip Code :-
 Phone :-
 Fax :-
 E-Mail :-

Action History :

Action	Comment	Action Taken By	Action Date/Time
[Close Request]:Note-New	MAILED NO RECORDS LETTER TO REQUESTER ON 6/12/2017. CASE CLOSED.	(b)(6),(b)(7)(C)	06/12/2017 11:02:54 AM
Closed	# of pages released: Generated Count [0], Adjusted Count[0] # of pages reviewed: Generated Count [0], Adjusted Count [0]		06/12/2017 11:02:54 AM
Final Disposition	Reportable Disposition has been set to 'Other Reasons' with Reportable Other Code 'D(1)' for the request '20171602'		06/12/2017 11:01:46 AM
Final Actions			06/12/2017 11:01:46 AM
[Letter Sent]:Note-New	EMAILED NO RECORDS LETTER TRJ		06/12/2017 11:01:19 AM

Review		(b)(6),(b)(7)(C)	06/12/2017 11:01:19 AM
Letter Sent			06/12/2017 11:01:19 AM
[Pending - To Be Assigned]:Note-New	PREPARED SEARCH DONE LTR;FILE TO (b)(6),(b)(7) FOR REVIEW & SIGNATURE - TRJ		06/01/2017 09:16:17 AM
Review			06/01/2017 09:16:17 AM
Pending - To Be Assigned			06/01/2017 09:16:17 AM
[Pending - Search Done/No Records]:Note-New	REC'D RECORDS REQUEST FROM UND WITH NO RESPONSIVE DOCUMENTS ATTACHED - TRJ		05/30/2017 03:08:15 PM
Review			05/30/2017 03:08:15 PM
Pending - Search Done/No Records			05/30/2017 03:08:15 PM
Request For Documents	Action taken on the action id '16418' from Program Office (s) 'UND' for the request '20171602' with status 'No Documents Located' with completed date '05/30/2017'		05/30/2017 03:04:07 PM
[Awaiting Responsive Docs/TWX Response]:Note-New	PREPARED/SENT RECORDS REQUEST TO UND - TRJ		05/26/2017 09:35:03 PM
Review			05/26/2017 09:35:03 PM
Awaiting Responsive Docs/TWX Response			05/26/2017 09:35:03 PM
Request For Documents	Request for Documents Sent to Program Office (s) 'UND' for the request '20171602' via e-mail		05/26/2017 09:34:10 PM

	with subject 'FOIA-PA Records Request Form - Request # 20171602' and files(s) 'FOIA-PA Records Request Form - Request # 20171602.docx;DOC004.pdf' as attachment(s).		
[Request for Docs/TWX to be Completed]:Note-New	emailed exp denial/fee waiver abeyance letter. File to TRJ to send search	(b)(6).(b)(7)(C)	05/26/2017 10:58:14 AM
Review			05/26/2017 10:58:14 AM
Request for Docs/TWX to be Completed			05/26/2017 10:58:14 AM
Review			05/23/2017 01:37:37 PM
Signature Required - Ack/No Record/Status Letter			05/23/2017 01:37:37 PM
Correspondence	Saved received correspondence letter of type Request with subject 'Request Description' for the request '20171602'		05/23/2017 01:37:25 PM
Perfected	Status of the Request is changed to 'Perfected'		05/17/2017 04:29:47 PM
Link Request	Request(s) '20171601' has been linked with the request '20171602'		05/17/2017 04:27:35 PM
Perfected	Request is marked as Auto Perfected upon receiving.		05/17/2017 04:27:35 PM
Assigned			05/17/2017 04:27:35 PM
Received	Request '20171602' is received via 'E-mail'		05/17/2017 04:27:35 PM

Assign :

Assigned By	Assigned Date	Assigned To (User/Group)	Action Office	Comments	Request Status
(b)(6),(b)(7)(C)	05/17/2017 04:27:35 PM	Admin	USSS	-	Received
		(b)(6),(b)(7)(C) (Primary)	USSS		

Link Requests :

Request #	Request Type	Requester Name	Primary User	Received Date	Target Date	Request Status
20171601	FOIA	Radnofsky, Louise	(b)(6),(b)(7)(C)	05/15/2017	06/13/2017	Closed

Extension :

Reason	New	Day	Target	Approval/Denial Date	Complete Date	Extension Status	Extension Note	Approval/Denial Note	Completion Note
I for	Extension	s	t	al Date	d Date	n Status	n Note	al Note	n Note
n			Date						

No Extensions found.

FOIA Documents Details (in Request Folder):

File	Folder Name	Disposition	Layer Name	No. of Pages	Date Added	Redaction Codes	Document Review Status
Cabinet							
Drawer							

No folders have been added to this request.

FOIA Documents Details (in Review Log):

File					No. of	Date	Redaction
Cabinet	Folder Name	Disposition	Comments		Pages	Added	Codes
Drawer							

No folders have been added to this request.

Page Details:

of pages attached to request folder : 0

of pages attached to request folder with partial redactions : 0

of pages attached to request folder with full redactions : 0

of pages attached to request folder without redactions : 0

of documents delivered : 0

of pages reviewed : 0

of pages delivered : 0

Partially Applied Redaction Code Details:

Redaction Code	Description	No. of Pages Used
----------------	-------------	-------------------

No Page with partial redactions was added to this request.

Fully Applied Redaction Code Details:

Redaction Code	Description	No. of Pages Used
----------------	-------------	-------------------

No Page with full redactions was added to this request

Manually - Partially Applied Redaction Code Details:

Redaction Code	Description
----------------	-------------



No partially applied redaction code details found

Manually - Fully Applied Redaction Code Details:

Redaction Code	Description
----------------	-------------

No fully applied redaction code details found

Manually Applied - Other Redaction Code Details:

Redaction Code	Description
----------------	-------------

D(1)	No Records
------	------------

Fee Details :

Payment Status : No Charges

Last Invoice
Amount : \$ 0.00

Last Invoice
Number : -

Last Invoice Date : -

Pre-Payment
Amount : \$ 0.00

Total Invoiced : \$ 0.00

Cost Estimated : \$ 0.00

Cost Not Charged
by the Agency : \$ 0.00

Total Amount Paid : \$ 0.00

Balance Due : \$ 0.00



Total Refund
Amount : \$ 0.00

Amount Requester
Willing to Pay : \$ 5,000.00

Fee Waiver
Requested : Yes

Fee Waiver Status : N/A

Fee Waiver Start
Date :-

Fee Waiver End
Date :-

Willing to Pay All
Fees : No

Adjudicate Days
(Fee Waiver) :-

Fee Details Description:

Fee Items	Charge Type	Unit Rate (\$)	Quantity	Extended Value (\$)
-----------	-------------	----------------	----------	---------------------

No Fee Details have been Found for this Request.

Work Hours (Record Search Processing Costs) :

Program Office	Created By	Rate	Hours	Total Cost	Comments
----------------	------------	------	-------	------------	----------

No Record Search Processing Cost details found

Work Hours (Staff Processing Costs) :

User Name	Activity	Created By	Rate	Hours	Total Cost	Comments
-----------	----------	------------	------	-------	------------	----------

No staff processing cost details found.



Correspondence Log :

Subject	File Name	User	Status	Mode	E-mail	Dispatched Date	Action Date
FOIA-PA Records Request Form - Request # 20171602	DOC004.pdf	(b)(6),(b)(7)(C)	Req for Docs/1641 8	E- ma I	(b)(6),(b)(7)(C)	05/26/2017	05/26/2017
FOIA-PA Records Request Form - Request # 20171602	FOIA-PA Records Request Form - Request # 20171602.docx	(b)(6),(b)(7)(C)	Sent (Memo)	E- ma I	(b)(6),(b)(7)(C)	05/26/2017	05/26/2017
Request Descriptio n	DOC004.pdf	(b)(6),(b)(7)(C)	Received	E- mai I		05/23/2017	05/23/2017

Consultation Review Log :

Review ID	Location(s) Referred	Due date	Created Date	Imported Date	Disposition	Accepted Date	Status
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No consultation review log records found

Requests For Documents:

ID	Location(s) Referred	Request Date	Due date	Status	Comments
16418	UND (b)(6),(b)(7)(C)	05/26/2017	06/01/2017	No Documents Located	

Document Delivery log:

ID	User	Mode	Status	Delivery Type	E-mail	Dispatched Date	Date
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No document delivery log details found.





U.S. Department of Homeland Security
UNITED STATES SECRET SERVICE

Washington, D.C. 20223

Freedom of Information Act and Privacy Act (FOIA/PA) Records Request

FOIA/PA Case Number:	20171602	Request Date:	May 26, 2017	Suspense Date:	June 1, 2017
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Office(s) Conducting Search	UND	Office Point of Contact(s)	(b)(6),(b)(7)(C)
Program/Branch Task to Search	UDO	Person(s) Conducting Search	

FOIA/PA OFFICE CONTACT INFORMATION

FOIA/PA POC	(b)(6),(b)(7)(C)	Phone Number	(b)(6),(b)(7)(C)
-------------	------------------	--------------	------------------

REQUESTED RECORDS

...recordings or transcripts of any recordings made after January 20, 2017 within the White House.

INSTRUCTIONS FROM FOIA/PA OFFICE

<input checked="" type="checkbox"/>	Search your records for responsive document(s), and if located, provide one (1) clean copy to the FOIA/PA Program.
<input checked="" type="checkbox"/>	Record the time spent reviewing and coordinating the request.
<input checked="" type="checkbox"/>	Complete form and return via one of the following options: 1. interoffice mail 2. scan and email to foia@uss.s.dhs.gov 3. hand carry

COMMENTS SECTION

The above request is too broad. Radio recordings and Videos are maintained by Tec. All video and radio recordings are over written every 30 days.

The video UND has are all related to court cases and or internal procedures.

Please contact the FOIA/PA Program with any questions and/or comments at
202-406-6370 or

Directions for Conducting a Search for Records Requested under FOIA/PA

In responding to this request for information made pursuant to the Freedom of Information Act, 5 USC 552 and/or Privacy Act, 5 USC 552a, you must undertake a search that is *reasonably calculated to uncover all responsive materials* described in the request. You must search in ALL places where responsive records are likely to be found.

Once completed, this form will document the Agency's search efforts in this matter and may be utilized in a court of law.

Please conduct a thorough search of your records, both paper and electronic, for materials pertaining to this FOIA/PA request. You must search in every area within your components where responsive records may be located.

"Records" include: paper records, electronic records, E-mail correspondence, pictures, DVDs, video tapes, audio tapes, microfiche, or any other material recorded in any manner unless otherwise stated in the request.

Name of Individual(s) Conducting Search	Searcher's Grade/Level	Search Date	Total Search Time
(b)(6), (b)(7)(C)	083 - 4	5/30/17	30 min

SEARCHES CONDUCTED

DATABASES

List all databases searched	List the search terms used

DESKTOP/LAPTOP COMPUTERS

What areas of the computer(s) did you search?

Area	N/A?	No?	Yes?	List the Search Terms Used
Desktop	N/A <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	
Hard drive (C:/)	N/A <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	
Office Shared drive	N/A <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>	video's
Personal Drive (P:/)	N/A <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	

All Other Electronic Storage (e.g., thumb drives, other shared drives, external drives):

For each of the areas identified above, describe your search (i.e., manual review of each folder individually, use search engine in the Start Menu, or some other electronic search command):

PAPER FILES

Did you search any paper files?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Were the paper files located in your office's file system(s)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Were the paper files work-related materials that are maintained by you or are located in your personal workspace?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
What file(s) were searched? Please describe.			
Describe below how the paper files are organized, maintained, and searched. (i.e., file cabinet, bookshelf, order, etc.)			